



Vigo Parish Council

Vigo Village Hall
The Bay, Vigo Village
Gravesend
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TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend a meeting of Vigo Parish Council for the purposes of transacting the following business:

The proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Bodies Regulations 2014

AGENDA FOR THE MEETING OF VIGO PARISH COUNCIL

To be held on Monday 21st February at 7.30 pm in Vigo Village Hall

- 1) To receive Apologies for Absence.
- 2) To receive Declarations of Interest.
- 3) Questions from the press & public.
- 4) Borough & County Councillor representative reports.
- 5) Police & Community Warden reports.
- 6) To formally note and ratify the actions that have been taken under delegated powers, (discussed at the online meetings on 13th December 2021 & 17th January 2022).
- 7) To discuss matters arising from previous minutes (not otherwise on the agenda) (Information only, no motions proposed, or decisions taken under this item).
- 8) Services (grounds maintenance, tree surgery and grass cutting).
- 9) To discuss removal of diseased trees (Chalara) and to discuss replanting.
- 10) To discuss the engagement of an arboricultural consultant and agree the associated costs.
- 11) Planning:

Tree Preservation Orders: None noted at time of agenda publication.

Full Planning Applications:

4 Bramble Bank: Application for non-material amendment to planning ref no. 20210168 to allow a small strip of cladding to the front window and reduce the side window on the existing porch (GBC reference 20220076).

Covenant Applications:

213 Highview: Erection of a rear extension.

19 Highview: To relocate rear garden fence.

64 Highview: Retrospective application for windows and doors.

Any other planning matters to include:

- Fowlers Stone Wood update (enforcement notice) (community impact statement)
- Enforcement Issues (13 Hornbeams)

- 12) To approve covenant letter to be sent to residents who have applied for Full Planning.
- 13) Adverse possession: to agree proposed action and legal costs associated with this.
- 14) Covenant breaches & enforcement of restrictive covenants & properties in disrepair.
- 15) To discuss any requests from and matters regarding residents.
- 16) Flower Box maintenance.
- 17) To discuss any Kent Highways and / or Gravesham issues.
- 18) Flytipping in Vigo: to note response from Mr Hill (KCC Member)
- 19) Great British Spring Clean 2022.
- 20) Casual Vacancy.
- 21) The Bay: to receive an update from Cllr Chaplin further to liaison with KMP Solutions.
- 22) Parking in Vigo (Electric Vehicle Charging Points and access from residential properties)
- 23) Drainage in Vigo: to approve proposals under S100 of the Highways Act 1980
- 24) Street lighting in Vigo: to approve and sign a contract for maintenance from 01.04.22
- 25) Sink hole in Vigo.
- 26) To receive an update and discuss any play area issues (play park & ballpark).
- 27) Energy Price Rise: to discuss any proactive contribution from Vigo Parish Council.
- 28) Finance:
 - To note any payments made since the last meeting.
 - To note any payments due (schedule of payments to follow).
 - To note any income received (schedule of income to follow).
 - To note the actual vs budget spend and associated bank reconciliation to 31.01.22
 - Any other finance issues / Responsible Financial Officers report.
- 29) Pop Up Café.
- 30) Annual Newsletter: to agree provisional costs, discuss contents and agree distribution date.
- 31) Queens Jubilee 2022: to discuss planned events and agree a budget.
- 32) To receive the Chairs announcements (to note officers' responses from Chairs meeting)
- 33) To receive the Clerks report and note correspondence received.
- 34) To discuss plans for the Annual Parish Meeting in April.
- 35) CCTV
- 36) KALC Community Awards 2022.
- 37) Social media / website / IT issues.
- 38) Training update.
- 39) Reports from working parties (not otherwise on the Agenda).
- 40) Reports from other organisations:
 - (Village Hall; Joint Transportation Board; Trosley Liaison Group; KALC Gravesham group).
- 41) Any other urgent business (at the Chair's discretion)
 - (Information only, no motions may be proposed, or decisions taken under this item).

Joanne Glass

The Parish Clerk (dated 16th February 2022)