



Vigo Parish Council

Vigo Village Hall
The Bay, Vigo Village
Gravesend
Kent DA13 0TD
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TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to attend a meeting of Vigo Parish Council for the purposes of transacting the following business:

The proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Bodies Regulations 2014

AGENDA FOR THE MEETING OF VIGO PARISH COUNCIL

To be held on Monday 21st March at 7.30 pm in Vigo Village Hall

- 1) To receive Apologies for Absence.
- 2) To receive Declarations of Interest.
- 3) Questions from the press & public.
- 4) Borough & County Councillor representative reports.
- 5) Police & Community Warden reports.
- 6) To formally note and ratify the actions that have been taken under delegated powers, (discussed at the online meetings on 13th December 2021 & 17th January 2022).
- 7) To approve the minutes of the Full Parish Council Meeting held on 21st February 2022.
- 8) To discuss matters arising from previous minutes (not otherwise on the agenda) (Information only, no motions proposed, or decisions taken under this item).
- 9) Services (grounds maintenance, tree surgery and grass cutting).
- 10) To agree trees to be inspected by Arboriculturalist Consultant.
- 11) To discuss removal of diseased trees (Chalara) and to discuss replanting.
- 12) Planning:

Tree Preservation Orders: None noted at time of agenda publication.

Full Planning Applications:

26 Highview: Erection of front porch and demolition of existing storage cupboards (GBC reference 20220241).

Covenant Applications:

- 16 Woodside: Retrospective application: re-siting of boundary wall / erection of single storey side rear extension / replacement front windows (white upvc) / replacement fascia's and soffits (white upvc)
- 22 Croftside: Retrospective application: replacement windows / doors and replacement of lower window panel with a upvc panel.
- 46 Highview: Replacement garage door (roller shutter in white).

Any other planning matters to include:

- Fowlers Stone Wood update
- Enforcement Issues
- Local Plan Review and site allocations

13) Adverse possession.

14) Covenant breaches & enforcement of restrictive covenants & properties in disrepair.

15) Insurance issues.

16) To discuss any requests from and matters regarding residents.

17) To discuss any Kent Highways and / or Gravesham issues.

18) Flytipping.

19) Casual Vacancy.

20) The Bay.

21) Drainage in Vigo.

22) Street lighting.

23) To receive an update and discuss any play area issues (play park & ballpark).

24) Solar Panels.

25) Finance:

To note any payments made, payments due & income received (details to follow).

To note the actual vs budget spend and associated bank reconciliation to 28.02.22

To discuss Grant in Aid application received from Vigo School PTA.

To note NALC Pay Award (back dated to 01.04.2021) & Clerks spine point increase.

To note details of Annual Internal Audit.

Any other finance issues / Responsible Financial Officers report.

26) Pop Up Café.

27) Annual Newsletter.

28) Queens Jubilee 2022.

29) To receive the Chairs announcements.

30) To receive the Clerks report and note correspondence received.

31) To discuss plans for the Annual Parish Meeting in April.

32) CCTV

33) Memorial Benches.

34) Social media / website / IT issues.

35) Training update.

36) Reports from working parties (not otherwise on the Agenda).

37) Reports from other organisations:

(Village Hall; Joint Transportation Board; Trosley Liaison Group; KALC Gravesham group).

38) Any other urgent business (at the Chair's discretion)

(Information only, no motions may be proposed, or decisions taken under this item).

Joanne Glass

The Parish Clerk (dated 16th March 2022)