



# Vigo Parish Council

---

Vigo Village Hall  
The Bay, Vigo Village  
Gravesend

Kent DA13 0TD

Tel: 01732 823337

Email: [clerk@vigo-pc.gov.uk](mailto:clerk@vigo-pc.gov.uk)

Web: [www.vigo-pc.gov.uk](http://www.vigo-pc.gov.uk)

**TO ALL MEMBERS OF THE COUNCIL:** You are hereby summoned to attend a meeting of Vigo Parish Council for the purposes of transacting the following business:

The proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Bodies Regulations 2014

## **AGENDA FOR THE MEETING OF VIGO PARISH COUNCIL**

**To be held on Monday 25<sup>th</sup> April at 7.30 pm in Vigo Village Hall**

- 1) To receive Apologies for Absence.
- 2) To receive Declarations of Interest.
- 3) Questions from the press & public.
- 4) Borough & County Councillor representative reports.
- 5) Police & Community Warden reports: Including update on nuisance vehicles & S.59 powers.
- 6) To approve the minutes of the Full Parish Council Meeting(s) held on 21<sup>st</sup> February 2022 & 21<sup>st</sup> March 2022.
- 7) To discuss matters arising from previous minutes (not otherwise on the agenda) (Information only, no motions proposed, or decisions taken under this item).
- 8) Services (grounds maintenance, tree surgery and grass cutting).
- 9) To note report from Sylvan-Arb (Arboriculturalist Consultant) following site visit.
- 10) To discuss available grant funding for replanting following removal of diseased trees.
- 11) Planning:

### Tree Preservation Orders:

46 Timberbank: Removal of 1 x Douglas Fir and 4 x Norway Spruce (GBC 20220397)

254 Highview: Reduction of 1 x Sweet Chestnut by 20 feet (GBC 20220367)

### Full Planning Applications:

77 Highview: Erection of single storey rear and front extension and conversion of garage into a habitable room. (GBC reference 20220366).

### Covenant Applications:

2 Woodside: Single storey side extension.

13 Admers Wood: Replacement windows, replacement front door, replacement fascia boards, replacement conservatory roof.

26 Highview: Replacement porch & infill porch (full planning noted in March).

44 Timberbank: Part two storey side extension and part single storey rear extension.

Any other planning matters to include:

Fowlers Stone Wood update

Enforcement Issues

- 12) Adverse possession.
- 13) Covenant breaches & enforcement of restrictive covenants & properties in disrepair.
- 14) To discuss any requests from and matters regarding residents.
- 15) Brick planters in Vigo.
- 16) To discuss proposals from The Villager Public House regarding Parish Land to the front.
- 17) To discuss any Kent Highways and / or Gravesham issues.
- 18) Flytipping.
- 19) Casual Vacancy / Co-option.
- 20) The Bay.
- 21) Drainage in Vigo.
- 22) Street lighting: To include discussion on GBC Handover and an update on Streetlighting Ltd.
- 23) To receive an update and discuss any play area issues (play park & ballpark).
- 24) To discuss application from Play Place to hold Family Fun Days on the Village Green
- 25) Solar Panels.
- 26) Finance:  
To note any payments made, payments due & income received (details to follow).  
To note the year end actual vs budget spend and associated bank reconciliation.  
Year End Audit.  
Any other finance issues / Responsible Financial Officers report.
- 27) Pop Up Café.
- 28) Annual Newsletter.
- 29) Queens Jubilee 2022.
- 30) To receive the Chairs announcements.
- 31) To receive the Clerks report and note correspondence received.
- 32) CCTV
- 33) Memorial Benches.
- 34) Social media / website / IT issues.
- 35) Training update. To include Clerks report on Health & Wellbeing Conference.
- 36) Reports from Working Parties (Environment Working Party)
- 37) Reports from other organisations:  
(Village Hall; Joint Transportation Board; Trosley Liaison Group; KALC Gravesham group).
- 38) Any other urgent business (at the Chair's discretion)  
(Information only, no motions may be proposed, or decisions taken under this item).

*Joanne Glass*

**The Parish Clerk (dated 20<sup>th</sup> April 2022)**