



# Vigo Parish Council

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Vigo Village Hall  
The Bay, Vigo Village  
Gravesend

Kent DA13 0TD

Tel: 01732 823337

Email: [clerk@vigo-pc.gov.uk](mailto:clerk@vigo-pc.gov.uk)

Web: [www.vigo-pc.gov.uk](http://www.vigo-pc.gov.uk)

**TO ALL MEMBERS OF THE COUNCIL:** You are hereby summoned to attend a meeting of Vigo Parish Council for the purposes of transacting the following business:

The proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Bodies Regulations 2014

## **AGENDA FOR THE MEETING OF VIGO PARISH COUNCIL**

**To be held on Monday 23<sup>rd</sup> May at 7.30 pm in Vigo Village Hall**

- 1) To receive Apologies for Absence.
- 2) To receive Declarations of Interest.
- 3) Questions from the press & public.
- 4) Borough & County Councillor representative reports.
- 5) Police & Community Warden reports.
- 6) Nuisance Quad Bikes
- 7) To approve the following minutes:  
Full Parish Council Meeting held on 21<sup>st</sup> March 2022  
Full Parish Council Meeting held on 25<sup>th</sup> April 2022  
Annual Parish Council Meeting held on 16<sup>th</sup> May 2022
- 8) To discuss matters arising from previous minutes (not otherwise on the agenda) (Information only, no motions proposed, or decisions taken under this item).
- 9) Services (grounds maintenance, tree surgery and grass cutting).
- 10) To note report from Sylvan-Arb (Arboriculturalist Consultant) following site visit.
- 11) Planning:

### Tree Preservation Orders:

28 Hornbeams: Coppice stool of Sweet Chestnut, cut back by 3 metres to give 2 meters clearance. Sweet Chestnut tree on side boundary to be cut back to boundary of no.28. Ash tree with 50% die back in crown Ash die back class 3, fell as to eliminate risk of falling debris into the garden. (GBC 20220512)

### Full Planning Applications:

None at time of Agenda publication.

### Covenant Applications:

46 Timberbank: Part two storey and part single storey side and rear extensions  
Erection of open entrance porch  
Replacement of defective timber boarding to all existing walls.

Any other planning matters to include:

Fowlers Stone Wood update

Enforcement Issues

- 12) Adverse possession.
- 13) Covenant breaches & enforcement of restrictive covenants & properties in disrepair.
- 14) To discuss any requests from and matters regarding residents.
- 15) Brick planters in Vigo.
- 16) To discuss any Kent Highways and / or Gravesham issues.
- 17) The Bay.
- 18) Drainage in Vigo.
- 19) Street Lighting
- 20) To receive an update and discuss any play area issues (play park & ballpark)  
To note the annual playpark inspection and agree any necessary action.
- 21) To discuss proposal from Runway Training – Training Bus.
- 22) Finance:  
To note any payments made, payments due & income received (details to follow).  
To note the year end actual vs budget spend and associated bank reconciliation.  
Year End Audit.  
Any other finance issues / Responsible Financial Officers report.
- 23) Queens Jubilee 2022.
- 24) To receive the Chairs announcements.
- 25) To receive the Clerks report and note correspondence received.
- 26) CCTV
- 27) Social media / website / IT issues.
- 28) Training.
- 29) Reports from Working Parties.
- 30) To agree speaker for Annual Parish Meeting 2023.
- 31) Reports from other organisations:  
(Village Hall; Joint Transportation Board; Trosley Liaison Group; KALC Gravesham group).
- 32) Any other urgent business (at the Chair's discretion)  
(Information only, no motions may be proposed, or decisions taken under this item).

*Joanne Glass*

**The Parish Clerk (dated 17<sup>th</sup> May 2022)**