



Vigo Parish Council

Vigo Village Hall
The Bay, Vigo Village
Gravesend

Kent DA13 0TD

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TO ALL MEMBERS OF THE COUNCIL: You are hereby summoned to attend a meeting of Vigo Parish Council for the purposes of transacting the following business:

The proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Bodies Regulations 2014

AGENDA FOR THE MEETING OF VIGO PARISH COUNCIL

To be held on Monday 20th June at 7.30 pm in Vigo Village Hall

- 1) To receive Apologies for Absence.
- 2) To receive Declarations of Interest.
- 3) Questions from the press & public.
- 4) Borough & County Councillor representative reports.
- 5) Police & Community Warden reports.
- 6) Antisocial behaviour and requests for CCTV footage.
- 7) To approve the minutes of the Full Parish Council Meeting held on 23rd May 2022
- 8) To discuss matters arising from previous minutes (not otherwise on the agenda) (Information only, no motions proposed, or decisions taken under this item).
- 9) To note and approve the final actual vs budget spending analysis for year-end 31.03.22
To note and agree the reconciled bank balance for year end 31.03.22
To note the Internal Auditors report for year-end 31.03.22
To agree and sign the Audit Return governance statement for year-end 31.03.22
To agree and sign the Audit Return statement of accounts for year-end 31.03.22
- 10) Services (grounds maintenance, tree surgery and grass cutting).
- 11) No Mow May / Wildflower Meadows: to discuss and agree a forward plan.
- 12) To discuss future tree projects in Vigo (additional to routine tree maintenance work).
- 13) Planning:

Tree Preservation Orders:

4 Bramblebank: Reduce height of 2 x silver birch trees by 25%. Reference 20220636.

Full Planning Applications:

46 Timberbank: Erection of part two storey and part single storey and rear extensions, the erection of an open entrance porch and replacement of defective timber boarding to all existing walls. Reference 20220632.

201 Highview: Erection of first floor side extension. Reference 20220559.

Covenant Applications:

- 201 Highview: Erection of first floor side extension.
28 Highview: Replacement of flat felt roof with rubber.
43 Admers Wood: Replacement fence.
277 Highview: Installation of fence to the front / side.

Any other planning matters to include:

To note appeal lodged against planning refusal at 6 The Bay (Booty's)
Fowlers Stone Wood update
Enforcement Issues

- 14) Adverse possession.
- 15) Covenant breaches & enforcement of restrictive covenants & properties in disrepair.
- 16) To discuss any requests from and matters regarding residents.
- 17) Brick planters in Vigo.
- 18) To discuss any Kent Highways and / or Gravesham issues.
- 19) Electric Vehicle Charging Points in Vigo.
- 20) The Bay.
- 21) Drainage in Vigo.
- 22) Street Lighting
- 23) To receive an update and discuss any play area issues (play park & ballpark)
- 24) Runway Training – Training Bus.
- 25) Play Place Family Fun Days.
- 26) Finance:
To note any payments made, payments due & income received (details to follow).
Any other finance issues / Responsible Financial Officers report.
- 27) Queens Jubilee 2022.
- 28) To receive the Chairs announcements.
- 29) To receive the Clerks report and note correspondence received.
- 30) Elections 2023. To note estimated costs.
- 31) CCTV
- 32) Social media / website / IT issues.
- 33) Training.
- 34) Pop Up Café.
- 35) Reports from Working Parties.
- 36) Proposal from Cllr White to discuss the bund on Parish Land, which leads from Vigo towards Harvel Road.
- 37) Reports from other organisations:
(Village Hall; Joint Transportation Board; Trosley Liaison Group; KALC Gravesham group).
- 38) Any other urgent business (at the Chair's discretion)
(Information only, no motions may be proposed, or decisions taken under this item).

CLOSED SESSION:

Pursuant to Section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960, that due to the confidential nature of the next item, the press and public will be asked to leave the meeting.

- 39) Proposal from Cllr Hawkins to revisit the discussions made in camera on 21st March 2022 (minute 1171).
- 40) Operation London Bridge

Joanne Glass

The Parish Clerk (dated 15th June 2022)