



Vigo Parish Council

Vigo Village Hall
The Bay, Vigo Village
Gravesend

Kent DA13 0TD

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TO ALL MEMBERS OF THE COUNCIL: You are hereby summoned to attend a meeting of Vigo Parish Council for the purposes of transacting the following business:

The proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Bodies Regulations 2014

AGENDA FOR THE MEETING OF VIGO PARISH COUNCIL

To be held on Monday 26th September at 7.00 pm in Vigo Village Hall

Please note the earlier start time of 7pm

- 1) To receive Apologies for Absence.
- 2) To receive Declarations of Interest.
- 3) Questions from the press & public.
- 4) Borough & County Councillor representative reports.
- 5) Police & Community Warden reports
(to include updates anti-social behaviour and quad bike issues)
- 6) To approve the minutes of the Full Parish Council Meeting held on 20th June 2022 & to formally ratify the decisions taken at the Council Meeting held online on 18th July 2022.
- 7) To discuss matters arising from previous minutes (not otherwise on the agenda)
(Information only, no motions proposed, or decisions taken under this item).
- 8) Services (grounds maintenance, grass cutting, tree surgery and future tree projects).
- 9) To receive an update on work carried out further to Arboricultural survey carried out.
- 10) Planning:

Tree Preservation Orders:

- 140 Timberbank: Oak Tree, crown reduction (1-2m), thin by 30% & remove major deadwood (20220837).
- 81 Timberbank: Sweet Chestnut, reduce and reshape by 35%, Oak Tree, remove epicormic growth and reduce and reshape crown by 30% (20220825)
- 1 Churchside: Beech Tree, reduce by 30% (20220927)
- 71 Timberbank: Sweet Chestnut, remove one stem (20220879)
- 17 Highview: Chestnut Tree, fell and stump grind due to decline in upper crown (20220851)
- 5 Bramblebank: Fern Tree: reduction of tree, keeping the tree to a good shape and balance as before (20220964)

Full Planning Applications:

- 46 Timberbank: Erection of part two storey and part single storey side and rear extensions, the erection of an open entrance porch, replacement of defective timber boarding to all existing walls and formation of car park hardstanding in front garden with extended vehicle crossover. Reference 20220858.
- Trosley C/Park: Retrospective application for engineering works related to the resurfacing of the overflow car park and internal access road. Reference 20220849.
- 122 Highview: Application for lawful development certificate in respect of the proposed erection of a single storey rear extension.

Covenant Applications:

- 36 Churchside: Application to relocate rear garden fence.
Proposal received from Cllr Jones and Cllr Chaplin to review the decision made at Full Parish Council 18th July, due to a site meeting held and further information available.
- 242 Highview: Replacement rear fence.
- 24 Timberbank: To install cladding and replace two windows on the side of the property.
- 5 Churchside: To plant / grow a hawthorn hedge to the front / side.
- 93 Timberbank: Replacement windows.
- 108 Highview: To install an EVCP and enquire about a dilapidated fence in the car park area.

Any other planning matters to include:

Fowlers Stone Wood update
Enforcement Issues

- 11) Adverse possession.
- 12) Covenant breaches & enforcement of restrictive covenants & properties in disrepair.
- 13) Environment Working Party (Infrastructure) report and presentation.
- 14) Environment Working Party report to include:
 - Green & Resilient Communities / Creating Green Communities
 - Great Big Green Week
 - Citizens Advice Bureau Energy Talks
 - Helping Communities Reduce Energy Needs
- 15) To discuss any requests from and matters regarding residents.
- 16) Memorial Benches
- 17) To discuss any Kent Highways and / or Gravesham issues
- 18) Parking Issues.
- 19) Electric Vehicle Charging Points update.
- 20) 308 bus issues.
- 21) The Bay.
- 22) Drainage in Vigo.
- 23) Street Lighting. Update on GBC handover.
- 24) To receive an update and discuss any play area issues (play park & ballpark)
- 25) To receive an update on the Play Place summer sessions, and the Runway Training Bus.

- 26) Insurance Issues.
- 27) Finance:
 - To note any payments made, payments due & income received (details to follow).
 - To note the income and expenditure for the Platinum Jubilee Celebrations.
 - To note the conclusion (external auditors report) for the year ended 31.03.22
 - Any other finance issues / Responsible Financial Officers report.
- 28) To receive the Chairs announcements.
- 29) To receive the Clerks report and note correspondence received.
 - To include a report of the actions taken after the death of HM Queen Elizabeth II
- 30) Councillor Patches.
- 31) CCTV – to receive quotes for additional coverage of the Vigo Play Park
- 32) Social media / website / IT issues.
- 33) Training.
- 34) Pop Up Café.
- 35) Refurbishment of Vigo Underpass
- 36) To discuss Charity Events on the Village Green.
- 37) Defibrillator / CPR Training update.
- 38) Reports from Working Parties:
 - Environment Working Party (to receive and update on the Bat Walks and discuss the purchase of bat boxes)
- 39) Reports from other organisations:
(Village Hall; Joint Transportation Board; Trosley Liaison Group; KALC Gravesham group).
- 40) Any other urgent business (at the Chair's discretion)
(Information only, no motions may be proposed, or decisions taken under this item).

Joanne Glass

The Parish Clerk (dated 21st September 2022)