



# Vigo Parish Council

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Vigo Village Hall  
The Bay, Vigo Village  
Gravesend

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**TO ALL MEMBERS OF THE COUNCIL:** You are hereby summoned to attend a meeting of Vigo Parish Council for the purposes of transacting the following business:

The proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Bodies Regulations 2014

## **AGENDA FOR THE MEETING OF VIGO PARISH COUNCIL**

**To be held on Monday 17<sup>th</sup> October at 7.00 pm in Vigo Village Hall**

- 1) To receive Apologies for Absence.
- 2) To receive Declarations of Interest.
- 3) Questions from the press & public.
- 4) Borough & County Councillor representative reports.
- 5) Police & Community Warden reports
  - To include updates anti-social behaviour and quad bike issues
  - To include discussions on policing over the Halloween weekend.
- 6) To approve the minutes of the Full Parish Council Meeting held on 26<sup>th</sup> September 2022.
- 7) To discuss matters arising from previous minutes (not otherwise on the agenda)  
(Information only, no motions proposed, or decisions taken under this item).
- 8) Services (grounds maintenance, grass cutting, tree surgery and future tree projects).
- 9) Flytipping / Dumping
- 10) Planning:

### Tree Preservation Orders:

- 48 Timberbank: 30% reduction of Oak Tree and crown lift to approx. 5 metres.  
Application number 20221053.
- 6 The Coach Drive: Reduction of Silver Birch. Removal of two dead Sweet Chestnut Trees.  
Application number 20221048
- 122 Timberbank: Crown lift Sweet Chestnut to three metres above ground.  
Application number 20221030
- 92 Timberbank: Removal of two boughs on Chestnut Tree (crown lift).  
Application number 20221081

Full Planning Applications: None received at time of Agenda publication

Covenant Applications: None received at time of Agenda publication.

Any other planning matters to include:

Fowlers Stone Wood update  
Enforcement Issues

- 11) Adverse possession.
- 12) Covenant breaches & enforcement of restrictive covenants & properties in disrepair.
- 13) To discuss any requests from and matters regarding residents.
- 14) Memorial Benches
- 15) To discuss any Kent Highways and / or Gravesham issues
- 16) Street Lighting.
- 17) Environment (Infrastructure) Working Party:
  - To receive a report from the working party.
  - To agree content and design of the Thermal Imaging Survey flier.
  - To agree cost of printing the flier, and to agree delivery.
  - Proposal from the working party: to agree a sum of up to £5,000 to fund up to 100 thermal imaging surveys in Vigo.
- 18) To receive an update and discuss any play area issues (play park & ballpark)
- 19) Finance:
  - To note any payments made, payments due & income received (details to follow).
  - To note the income and expenditure for the Platinum Jubilee Celebrations.
  - To note the actual vs budget spend for the six month period to 30.09.22.
  - To note the bank reconciliation for the six month period to 30.09.22.
  - Proposal from Cllr Hawkins: that the Council consider a 2% increase on the services contract, backdated to 1<sup>st</sup> April 2022.
  - Any other finance issues / Responsible Financial Officers report.
- 20) To note the first draft precept / budget for 2023/24 presented by the Finance Working Party.
- 21) To receive the Chairs announcements.
- 22) To receive the Clerks report and note correspondence received.
- 23) Civility and Respect Project: To consider signing the Civility and Respect pledge as part of a joint NALC and SLCC initiative"
- 24) To review the Temporary Scheme of Delegation.
- 25) Councillor Patches.
- 26) CCTV
  - To receive an update on additional coverage for the play park
  - To discuss additional cameras for areas not covered (battery operated Raspberry Pi)
- 27) Training.
- 28) Reports from other organisations: None received at time of Agenda publication.
- 29) Any other urgent business (at the Chair's discretion)  
(Information only, no motions may be proposed, or decisions taken under this item).

*Joanne Glass*

**The Parish Clerk (dated 12<sup>th</sup> October 2022)**