



# Vigo Parish Council

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Vigo Village Hall  
The Bay, Vigo Village  
Gravesend

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**TO ALL MEMBERS OF THE COUNCIL:** You are hereby summoned to attend a meeting of Vigo Parish Council for the purposes of transacting the following business:

The proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Bodies Regulations 2014

## **AGENDA FOR THE MEETING OF VIGO PARISH COUNCIL**

**To be held on Monday 21<sup>st</sup> November at 7.00 pm in Vigo Village Hall**

- 1) To receive Apologies for Absence.
- 2) To receive Declarations of Interest.
- 3) Questions from the press & public.
- 4) Borough & County Councillor representative reports.
- 5) Police & Community Warden reports
- 6) To approve the minutes of the Full Parish Council Meetings held on 26<sup>th</sup> September 2022 & 17<sup>th</sup> October 2022.
- 7) To discuss matters arising from previous minutes (not otherwise on the agenda)  
(Information only, no motions proposed, or decisions taken under this item).
- 8) Services (grounds maintenance, grass cutting, tree surgery and future tree projects & any issues relating to The Bay).
- 9) Flytipping / Dumping
- 10) Planning:

### Tree Preservation Orders:

92 Timberbank: Crown reduction of Yew Tree; crown reduction and crown lift of 2 x London Plane trees. Application number 20221081.

89 Timberbank: Removal of 2 x silver birch trees. Application number 20221074.

9 The Coach Drive: Various works x 11. Application number 20221185.

Full Planning Applications: None received at time of Agenda publication

### Covenant Applications:

84 Highview: Replacement windows and doors.

77 Highview: Erection of single storey rear and front extensions and conversion of garage into a habitable room. (Ref GBC application 20220366)

1 Croftside: Erection of car port / patio cover

### Any other planning matters to include:

Fowlers Stone Wood update

Enforcement Issues

- 11) Adverse possession.
- 12) Covenant breaches & enforcement of restrictive covenants & properties in disrepair.
- 13) To discuss any requests from and matters regarding residents.
- 14) Memorial Benches
- 15) To discuss any Kent Highways and / or Gravesham issues – to include the following:
  - Drainage & Flooding
  - Bus Service Issues
  - Electric Vehicle Charging Points
- 16) Street Lighting.
- 17) Environment (Infrastructure) Working Party:
  - PROPOSAL from Cllr Haslem:
    - a) That Vigo Parish Council proceed with the Thermal Imaging Project for thermal imaging surveys to be undertaken as previously agreed by the council and, either
    - b) provide a grant of £50 (plus VAT) to up to 100 houses OR
    - c) provide a grant of £100 (plus VAT) to up to 50 houses.
  - Sustainable Warmth Programme update.
  - Citizens Advice Bureau sessions update.
  - Community Energy Southeast – update on meeting held with Clerk & Cllr Haslem.
- 18) To receive an update and discuss any play area issues (play park & ballpark)
- 19) Finance:
  - To note any payments made, payments due & income received (details to follow).
  - To note the NALC National Salary Award for Clerks
  - Any other finance issues / Responsible Financial Officers report.
- 20) To agree the precept / budget for 2023/24.
- 21) To receive the Chairs announcements.
- 22) To receive the Clerks report and note correspondence received.
- 23) Civility and Respect Project: To consider signing the Civility and Respect pledge as part of a joint NALC and SLCC initiative"
- 24) Councillor Patches.
- 25) CCTV
  - To receive an update on additional coverage for the play park
  - To discuss additional cameras for areas not covered (battery operated Raspberry Pi)
- 26) Training.
- 27) Reports from other organisations: None received at time of Agenda publication.
- 28) Any other urgent business (at the Chair's discretion)  
(Information only, no motions may be proposed, or decisions taken under this item).

*Joanne Glass*

**The Parish Clerk (dated 16<sup>th</sup> November 2022)**