



Vigo Parish Council

Vigo Village Hall
The Bay, Vigo Village
Gravesend

Kent DA13 0TD

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TO ALL MEMBERS OF THE COUNCIL: You are hereby summoned to attend a meeting of Vigo Parish Council for the purposes of transacting the following business:

The proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Bodies Regulations 2014

AGENDA FOR THE MEETING OF VIGO PARISH COUNCIL

To be held on Monday 20th February 2023 at 7.30 pm in Vigo Village Hall

- 1) To receive Apologies for Absence.
- 2) To receive Declarations of Interest.
- 3) Questions from the press & public.
- 4) Borough & County Councillor representative reports.
- 5) Police & Community Warden reports
- 6) To ratify the decisions taken at the Meeting of Parish Council Members 12th December 2022.
- 7) To approve the minutes of the Full Parish Council Meeting held on 16th January 2023.
- 8) To discuss matters arising from previous minutes (not otherwise on the agenda)
(Information only, no motions proposed, or decisions taken under this item).
- 9) Services (grounds maintenance, grass cutting, tree surgery and future tree projects)
- 10) Planning:

Tree Preservation Orders:

40 The Coppice

Sweet Chestnut: reduction in lateral height and spread from 19m & 7m respectively, to 13m & 5m to minimise debris and overshadowing. Application number 20230101.

Full Planning Applications:

34 Churchside

Demolition of existing garage, erection of new single storey on the rear of the property. Application number 20230092.

Covenant Applications:

4 Beechmast

Replacement windows, back patio doors and front door.

Any other planning matters to include:

Fowlers Stone Wood update

Enforcement Issues.

- 11) Covenant breaches & enforcement of restrictive covenants & properties in disrepair.
- 12) To discuss any requests from and matters regarding residents.
- 13) The Bay
- 14) To discuss any Kent Highways and / or Gravesham issues
- 15) Grounds Maintenance – to receive an update on the tendering process.
- 16) Drainage / Flooding
- 17) Street Lighting.
- 18) 306 / 308 Bus Service
- 19) To agree the draft "Guidelines and Requirements for any Events held on the Village Green"
- 20) To agree the draft "Policy Regarding the Installation of Solar Panels in Vigo Village"
- 21) Memorial Benches
- 22) Flytipping
- 23) Land not in the ownership of Vigo Parish Council
- 24) Insurance:
 - To include a discussion on a subsidence claim implicating a Parish Tree
 - To include a discussion on increasing the current cover (Legal Expenses and Key Person)
- 25) Quad bikes / Antisocial behaviour
- 26) CCTV coverage
- 27) Parking Issues
- 28) To receive an update and discuss any play area issues (play park & ballpark)
- 29) Finance:
 - To note any payments made, payments due & income received (details to follow).
 - Any other finance issues / Responsible Financial Officers report.
- 30) To receive the Chairs announcements.
- 31) To receive the Clerks report and note correspondence received.
- 32) Pop Up Café
- 33) King Charles III coronation
- 34) Kent Association of Local Councils – Community Awards Scheme – to discuss nominations.
- 35) Elections 2023.
- 36) Training.
- 37) Reports from other organisations.
- 38) Councillor Patch Reports.
- 39) Working Party Reports:
 - Environment infrastructure Working Party: Energy Saving Vigo Questionnaire
- 40) Any other urgent business (at the Chair's discretion)
(Information only, no motions may be proposed, or decisions taken under this item).

Joanne Glass

The Parish Clerk (dated 15th February 2023)