



Vigo Parish Council

Vigo Village Hall
The Bay, Vigo Village
Gravesend

Kent DA13 0TD

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TO ALL MEMBERS OF THE COUNCIL: You are hereby summoned to attend a meeting of Vigo Parish Council for the purposes of transacting the following business:

The proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Bodies Regulations 2014

AGENDA FOR THE MEETING OF VIGO PARISH COUNCIL

To be held on Monday 20th March 2023 at 7.30 pm in Vigo Village Hall

- 1) To receive Apologies for Absence
- 2) To receive Declarations of Interest
- 3) Questions from the press & public
- 4) Borough & County Councillor representative reports
- 5) Police & Community Warden reports
- 6) To approve the minutes of the Full Parish Council Meeting held on 20th February 2023.
- 7) To discuss matters arising from previous minutes (not otherwise on the agenda)
(Information only, no motions proposed, or decisions taken under this item)
- 8) Services (grounds maintenance, grass cutting, tree surgery and future tree projects)
- 9) Planning:

Tree Preservation Orders:

94 Timberbank (20230177)	Retrospective application for the felling of one silver birch
6 The Gallops (20230154)	Various tree works
15 Churchside (20230124)	Removal of Oak Tree to allow drive to be widened / relaid

Full Planning Applications:

107 Highview (20230195)	Conversion of existing garage into a kitchen area
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Covenant Applications:

3 Woodside	Replacement cladding
51 Highview	Enquiry regarding replacement garage roof
97 Timberbank	To brick up porch window
107 Highview	Conversion of garage into a kitchen area
46 Churchside	Installation of modular ramp to the front (removable)
	Installation of new front door (white upvc)
	Adaptation of garage to a bedroom

Any other planning matters to include:

Fowlers Stone Wood

Enforcement Issues

- 10) Covenant breaches & enforcement of restrictive covenants & properties in disrepair
To include discussion on erection of building to the rear of 46 Timberbank
- 11) To discuss any requests from and matters regarding residents
- 12) The Bay
- 13) To discuss any Kent Highways and / or Gravesham issues
To note the updated Highways Improvement Plan
- 14) Grounds Maintenance:
To note the recommendation from the Grounds Maintenance Working Party and agree the Grass / Grounds / Tree maintenance contractor for the term 01.04.23 to 31.03.26.
- 15) Drainage / Flooding
- 16) Street Lighting
To receive update on current work / vandalised lights
To receive update on the handover from Gravesham Borough Council
- 17) 306 / 308 Bus Service
- 18) Welcome Pack for New Vigo Residents
- 19) Vigo Litter Pick
- 20) Flytipping
- 21) Land not in the ownership of Vigo Parish Council
- 22) CCTV
- 23) Parking Issues
- 24) To receive an update and discuss any play area issues (play park & ballpark)
To include discussion on the latest play park report and actions required.
- 25) Finance:
 - To note any payments made, payments due & income received (details to follow).
 - To receive a grant in aid request from the Vigo Pop Up Café
 - Grant request from Kent Surrey Sussex Air Ambulance Charity
 - To agree purchase of "SLCC Clerks Manual" at £47.50
 - Any other finance issues / Responsible Financial Officers report
- 26) To receive the Chairs announcements
- 27) To receive the Clerks report and note correspondence received
- 28) King Charles III coronation
- 29) Elections 2023
- 30) Training
- 31) Reports from other organisations (KALC Gravesham Local Group)
- 32) Councillor Patch Reports
- 33) Working Party Reports (Environment infrastructure Working Party)
- 34) Any other urgent business (at the Chair's discretion)
(Information only, no motions may be proposed, or decisions taken under this item).

Joanne Glass

The Parish Clerk (dated 15th March 2023)