



Vigo Parish Council

Vigo Village Hall
The Bay, Vigo Village
Gravesend

Kent DA13 0TD

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TO ALL MEMBERS OF THE COUNCIL: You are hereby summoned to attend a meeting of Vigo Parish Council for the purposes of transacting the following business:

The proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Bodies Regulations 2014

AGENDA FOR THE MEETING OF VIGO PARISH COUNCIL

To be held on Monday 17th April 2023 at 7.30 pm in Vigo Village Hall

- 1) To receive Apologies for Absence
- 2) To receive Declarations of Interest
- 3) Questions from the press & public
- 4) Borough & County Councillor representative reports
- 5) Police & Community Warden reports
- 6) To approve the minutes of the Full Parish Council Meeting held on 20th March 2023
- 7) To discuss matters arising from previous minutes (not otherwise on the agenda)
(Information only, no motions proposed, or decisions taken under this item)
- 8) Services (grounds maintenance, grass cutting, tree surgery and future tree projects.
- 9) Planning:

Tree Preservation Orders:

- 9 Hornbeams (20230195): Pruning of one sweet chestnut

Full Planning Applications:

- None received at time of agenda publication.

Covenant Applications:

- 51 Timberbank: relocation of side fence – initial enquiry
- 147 Highview: initial enquiry regarding extension and details of finishes

Any other planning matters to include:

Fowlers Stone Wood

Enforcement Issues

- 10) Covenant breaches & enforcement of restrictive covenants & properties in disrepair
To include discussion on erection of building to the rear of 46 Timberbank
- 11) To discuss any requests from and matters regarding residents

- 12) Memorial Benches
- 13) The Bay
- 14) To discuss any Kent Highways and / or Gravesham issues
- 15) Grounds Maintenance:
To include an update on the Grass / Grounds / Tree maintenance contract for the term 01.04.23 to 31.03.26.
- 16) Street Lighting
To receive update on the handover from Gravesham Borough Council
- 17) 306 / 308 Bus Service
- 18) Land not in the ownership of Vigo Parish Council
To note and agree the costs to engage a surveyor
To note the response from The Crowns solicitor (Burgess Salmon)
- 19) CCTV
- 20) Parking Issues
- 21) To receive an update and discuss any play area issues (play park & ballpark)
To include discussion on the latest play park report and actions required.
- 22) Finance:
 - To note any payments made, payments due & income received (details to follow).
 - To receive a grant in aid request from Vigo School PTA
 - To agree the annual membership to the Kent Association of Local Councils
 - To note the Actual Vs Budget Spend for the year ended 31.03.23 and the associated bank reconciliation.
 - To note the update from the External Auditor
 - Any other finance issues / Responsible Financial Officers report
- 23) To receive the Chairs announcements
- 24) To receive the Clerks report and note correspondence received
- 25) King Charles III coronation
- 26) Elections 2023
- 27) Training
- 28) Reports from other organisations
- 29) Working Party Reports (Environment infrastructure Working Party)
- 30) Any other urgent business (at the Chair's discretion)
(Information only, no motions may be proposed, or decisions taken under this item).

Joanne Glass

The Parish Clerk (dated 12th April 2023)