



Vigo Parish Council

Vigo Village Hall
The Bay, Vigo Village
Gravesend

Kent DA13 0TD

Tel: 01732 823337

Email: clerk@vigo-pc.gov.uk

Web: www.vigo-pc.gov.uk

TO ALL MEMBERS OF THE COUNCIL: You are hereby summoned to attend a meeting of Vigo Parish Council for the purposes of transacting the following business:

The proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Bodies Regulations 2014

AGENDA FOR THE MEETING OF VIGO PARISH COUNCIL

To be held on Monday 17th July 2023 at 7.30 pm in Vigo Village Hall

- 1) To receive Apologies for Absence
- 2) To receive Declarations of Interest from Council Members (if any).
- 3) Questions from the press & public*
(Standing Orders state that the Public Session will only take place for 15 minutes, with a member of the public having a maximum of FIVE minutes to discuss their query. Councillors are not obliged to answer immediately).
- 4) Borough & County Councillor representative reports
- 5) Police & Community Warden reports
 - To note incidents of anti-social behaviour and vandalism
- 6) To approve the minutes of the Full Parish Council Meeting held on 19th June 2023
- 7) To discuss matters arising from previous minutes (not otherwise on the agenda)
(Information only, no motions proposed, or decisions taken under this item)
- 8) Services (grounds maintenance, grass cutting, tree surgery and future tree projects)
 - To include a discussion on No Mow May
- 9) Planning:

Tree Preservation Orders. None noted at time of agenda publication.

Full Planning Applications.

- 7 Ash Keys: Application for Lawful Development Certificate in Respect of the Continued Use of a Garden Room in the Rear Garden (20230609)
- 46 Timberbank: To note receipt of and agree response to Article 13 Notice regarding Parish Land to the rear of 46 Timberbank.
- 46 Timberbank: Retention of Partially Erected Outbuilding (20230443)

Covenant Applications:

- 21 Croftside: to replace existing tile hung exterior with cladding.
- 7 Ash Keys: removal of 2 x windows in existing utility room.
- 258 Highview: replacement windows.
- 77 Highview: to relocate side & rear garden fence.

Any other planning matters to include:

- Fowlers Stone Wood
- Enforcement Issues
- To note possible planning breach at 34 Churchside

- 10) Covenant breaches & enforcement of restrictive covenants & properties in disrepair
 - To include discussion on erection of building to the rear of 46 Timberbank
 - To include discussion on porch in front of the building line at 33 Timberbank
 - To include discussion on erection of building to the rear of 7 Ash Keys
- 11) Review of Parish Council Covenant Policy
- 12) To discuss any requests from and matters regarding residents.
- 13) The Bay
- 14) To discuss any Kent Highways (Highways Improvement Plan) and / or Gravesham issues
- 15) Drainage.
- 16) Street Lighting
- 17) 306 / 308 Bus Service
- 18) Land not in the ownership of Vigo Parish Council
 - To note plan supplied by JC White (surveyor)
 - To note costs quoted for Adverse Possession Claim for land in the ownership of the Crown Estate.
- 19) CCTV
- 20) Parking Issues
- 21) Insurance Claim(s)
- 22) Councillor Patches
- 23) To receive an update and discuss any play area issues (play park & ballpark)
 - To note quotes for replacing stolen play park fencing
- 24) Finance:
 - To note any payments made, payments due & income received.
 - To note grant request from Anthony Roper School
 - To note grant request from Beams (supporting disabled children and their families)
 - Any other finance issues / Responsible Financial Officers report
- 25) Parish Council Community Cost of Living Support Grant (Helping Hands Grant).

- 26) Defibrillator Upgrade Programme (Cllr Hawkins)
- 27) To discuss request for additional signage (Emergency Access to Village Hall)
- 28) To receive the Chairs announcements
- 29) To receive the Clerks report and note correspondence received.
 - To note the publication of the Annual Report 2023
 - To note correspondence regarding provision of Dog Field
- 30) Training
- 31) Reports from other organisations: None received at time of agenda publication.
- 32) Working Party Reports: Environment Ecology Working Party (Cllr Jones).
- 33) Any other urgent business (at the Chair's discretion)
(Information only, no motions may be proposed, or decisions taken under this item).

Joanne Glass
The Parish Clerk (dated 12th July 2023)