



# Vigo Parish Council

Vigo Village Hall  
The Bay, Vigo Village  
Gravesend

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**TO ALL MEMBERS OF THE COUNCIL:** You are hereby summoned to attend a meeting of Vigo Parish Council for the purposes of transacting the following business:

The proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Bodies Regulations 2014

## **AGENDA FOR THE MEETING OF VIGO PARISH COUNCIL**

**To be held on Monday 11<sup>th</sup> December 2023 at 7.30 pm in Vigo Village Hall**

- 1) To receive Apologies for Absence
- 2) To receive Declarations of Interest from Council Members (if any).
- 3) Questions from the press & public\*
- 4) Borough & County Councillor representative reports
- 5) Police & Community Warden reports
- 6) To approve the minutes of the Full Parish Council Meeting held on 20<sup>th</sup> November 2023.
- 7) To discuss matters arising from previous minutes, not otherwise on the agenda \*\*
- 8) Services (grounds maintenance, grass cutting, tree surgery and future tree projects)
- 9) Planning:

### Tree Preservation Orders.

- 67 Timberbank: various (limb removal & reductions). 20231257
- 3 The Paddock: remove 1 x cherry, 1 x silver birch & prune 1 x s/chestnut. 20231184
- 50 Timberbank: 1 x oak, dismantle to the ground. 20231137.

Full Planning Applications. None received at time of Agenda publication.

### Covenant Applications:

- 95 Timberbank: new front door.

### Any other planning matters to include:

- Fowlers Stone Wood
- Enforcement Issues

- 10) Covenant breaches & enforcement of restrictive covenants & properties in disrepair

- 11) To discuss any requests from and matters regarding residents.
- 12) The Bay
- 13) To discuss and Gravesham Borough Council issues and / or Kent Highways issues.
- 14) Drainage and Flooding issues.
- 15) Street Lighting.
- 16) Land not in the ownership of Vigo Parish Council –
- 17) Parking Issues.
- 18) Insurance: to receive any updates on claims,
- 19) Rural Housing Needs Survey.
- 20) Councillor Patches.
- 21) To receive an update and discuss any play area issues (play park & ballpark)
- 22) Finance:
  - To note any payments made, payments due & income received.
  - To discuss & agree Corporate Multi Pay Card application.
  - To agree membership to the Society of Local Council Clerks for 2024.
  - Any other finance issues / Responsible Financial Officers report.
- 23) Vigo Light Bulb Project update.
- 24) Defibrillator Upgrade Programme.
- 25) To receive the Chairs announcements.
- 26) To receive the Clerks report and note correspondence received.
- 27) To discuss complaint received regarding No Parking signs on Waterlow Road.
- 28) To discuss provisional request for Memorial Bench in the village.
- 29) Training
- 30) Hedgehog Highway Project
- 31) To discuss Hearing Loop for small village hall
- 32) Reports from other organisations: None received at time of agenda publication.
- 33) Working Party Reports: None received at time of agenda publication.
- 34) Any other urgent business (at the Chair's discretion)  
(Information only, no motions may be proposed, or decisions taken under this item).

*Joanne Glass*  
**The Parish Clerk (dated 7<sup>th</sup> December 2023)**

\* (Standing Orders state that the Public Session will only take place for 15 minutes, with a member of the public having a maximum of FIVE minutes to discuss their query. Councillors are not obliged to respond to questions during the meeting).

\*\* (Information only, no motions proposed, or decisions taken under this item)