



Vigo Parish Council

Vigo Village Hall
The Bay, Vigo Village
Gravesend
Kent DA13 0TD
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TO ALL MEMBERS OF THE COUNCIL: You are hereby summoned to attend a meeting of Vigo Parish Council for the purposes of transacting the following business:

AGENDA FOR THE MEETING OF VIGO PARISH COUNCIL

To be held on Monday 15th JANUARY 2024 at 7.30 pm in Vigo Village Hall

- 1) To receive Apologies for Absence
- 2) To receive Declarations of Interest from Council Members (if any).
- 3) Questions from the press & public*
- 4) Borough & County Councillor representative reports
- 5) Police & Community Warden reports
- 6) To approve the minutes of the Full Parish Council Meeting held on 20th November 2023.
- 7) To formally ratify the decisions and actions taken by the Clerk under delegated powers, as discussed at the Meeting of Council Members held on 11th December (online).
- 8) To discuss matters arising from previous minutes, not otherwise on the agenda **
- 9) Services (grounds maintenance, grass cutting, tree surgery and future tree projects)
- 10) Planning:
 - Tree Preservation Orders.
 - Chestnut Cottage, Harvel Road: Prune back 4 / 5 branches on a Hornbeam / Chestnut Tree. 20231271.
 - 42 The Coppice: Removal of 1 x Mature Chestnut and replant a replacement native tree. 20240009.
 - Full Planning Applications. None received at time of Agenda publication.
 - Covenant Applications:
 - 16 Timberbank: New windows and doors. Installation of insulation under existing tile cladding. Extension of existing driveway. Installation of post and rope fence.
 - 34 Beechmast: change of exterior from red tiles to grey cladding.
 - 9 The Paddock: retrospective approval for garage conversion
 - 9 The Paddock: change of cladding from white to grey.
 - Any other planning matters to include:
 - Fowlers Stone Wood
 - Enforcement Issues
- 11) Covenant breaches & enforcement of restrictive covenants & properties in disrepair, To include a discussion on any businesses being run in breach of covenant.
- 12) To discuss any requests from and matters regarding residents.

- 13) The Bay
- 14) To discuss and Gravesham Borough Council issues and / or Kent Highways issues.
- 15) To discuss & agree proposed ATC survey for March 2024.
- 16) Winter maintenance / gritting requests.
- 17) Parking issues.
- 18) Drainage and Flooding issues.
- 19) Street Lighting:
 - To discuss the provision of SL7 LED lights along the centre path.
 - To discuss the LED upgrade programme and agree the £5,000 spend.
 - To agree to fund the cost of works identified as part of the annual inspection (£3,274 which includes 6 LED upgrades).
- 20) Land not in the ownership of Vigo Parish Council: To agree solicitors' costs of £2,500 in advance of any meeting taking place.
- 21) Parking Issues.
- 22) Rural Housing Needs Survey.
- 23) KCC Kent Parish Winter Support Scheme.
- 24) To review and agree the Vigo Parish Council Emergency Plan.
- 25) Councillor Patches.
- 26) To receive an update and discuss any play area issues (play park & ballpark)
- 27) Finance:
 - To note any payments made, payments due & income received.
 - To discuss & agree Corporate Multi Pay Card application.
 - Any other finance issues / Responsible Financial Officers report.
- 28) Defibrillator Upgrade Programme.
- 29) To receive the Chairs announcements.
- 30) To receive the Clerks report and note correspondence received.
- 31) To agree nomination for KALC Community Award Scheme.
- 32) Training
- 33) Reports from other organisations: None received at time of agenda publication.
- 34) Working Party Reports: None received at time of agenda publication.
- 35) Any other urgent business (at the Chair's discretion)
(Information only, no motions may be proposed, or decisions taken under this item).

Joanne Glass

The Parish Clerk (dated 10th January 2024)

* (Standing Orders state that the Public Session will only take place for 15 minutes, with a member of the public having a maximum of FIVE minutes to discuss their query. Councillors are not obliged to respond to questions during the meeting).

** (Information only, no motions proposed, or decisions taken under this item)

The proceedings of this meeting may be recorded in line with regulations set out in the Openness of Local Bodies Regulations 2014