



Vigo Parish Council

Vigo Village Hall
The Bay, Vigo Village
Gravesend

Kent DA13 0TD

Tel: 01732 823337

Email: clerk@vigo-pc.gov.uk

Web: www.vigo-pc.gov.uk

TO ALL MEMBERS OF THE COUNCIL: You are hereby summoned to attend a meeting of Vigo Parish Council for the purposes of transacting the following business:

AGENDA FOR THE MEETING OF VIGO PARISH COUNCIL

To be held on Thursday 13th March 2025, 7.30pm, in Vigo Village Hall

- 1) To receive Apologies for Absence
- 2) To receive Declarations of Interest from Council Members (if any)
- 3) Questions from the press & public*
- 4) Borough & County Councillor representative reports
- 5) Reports from Kent Police
- 6) To formally sign the meeting notes from the zoom meeting held on 9th January 2025
To approve the minutes of the Full Parish Council Meeting held on 13th February 2025.
- 7) To discuss matters arising from previous minutes, not otherwise on the agenda **
- 8) Services (grounds maintenance, grass cutting, tree surgery)
- 9) Planning:
 - Tree Preservation Orders
 - 13 The Coppice: to fell 1 x silver birch (20250128)
 - 9 Downswood: to remove 1 x cherry & 1 x sycamore (20250160)
 - 65 Timberbank: pollard 1 x sweet chestnut & crown lift 1 x sweet chestnut (20250187)
 - 3 Croftside: removal of 1 x silver birch to ground level (20250188)
 - Full Planning Applications
 - None at time of agenda publication
 - Covenant Applications:
 - 79 Highview: replacement of flat roof over porch and integrated garage with slate tiled roof.
 - Any other planning matters to include:
 - Enforcement Issues
- 10) Covenant breaches, enforcement of restrictive covenants & properties in disrepair
- 11) To note any update on issues being with by the Parish Council solicitor
 - Tree damage (vandalism)
 - Covenant breach
- 12) Adverse Possession: to note the solicitors' advice and agree a course of action
- 13) To discuss any requests from and matters regarding residents.
- 14) The Bay
- 15) To discuss and Gravesham Borough Council issues and / or Kent Highways issues

- 16) Street Lighting
 - To agree cost of upgrading streetlight in The Bay to an LED unit
 - To agree cost of painting the streetlight column in The Bay
- 17) Councillor Patches.
- 18) To receive an update and discuss any play area issues (play park & ballpark)
 - To note the playpark Annual Inspection Report
 - To note and agree the cost of the zip wire repair (£100 for a new spinal break spring)
- 19) Community Warden: to agree / comment on the draft agreement supplied by KCC
- 20) To agree the re-design of the No Parking signs for Waterlow Road
- 21) To note the arrangements for the Annual Parish Meeting in April
- 22) To discuss an application from Culverstone Green Primary School to use the village green in July 2025 for a leaver's celebration
- 23) To discuss and agree the use of the village green for a Football Training Academy, and agree the terms and conditions (should the application be approved)
- 24) Finance:
 - To note any payments made, payments due & income received.
 - To note actual vs budget spend for the period ended 31.12.24 & the associated bank reconciliation for the same period.
 - To note the commercial waste charges increase from 1st April 2025
 - Any other finance issues / Responsible Financial Officers report.
- 25) To receive the Chairs announcements
- 26) To receive the Clerks report and note correspondence received
- 27) Training
- 28) Reports from other organisations
- 29) Working Party Reports: None received at time of agenda publication.
- 30) Any other urgent business (at the Chair's discretion)
(Information only, no motions may be proposed, or decisions taken under this item).

Joanne Glass
The Parish Clerk (dated 9th March 2025)

* (Standing Orders state that the Public Session will only take place for 15 minutes, with a member of the public having a maximum of FIVE minutes to discuss their query. Councillors are not obliged to respond to questions during the meeting).

** (Information only, no motions proposed, or decisions taken under this item)