



# Vigo Parish Council

Vigo Village Hall  
The Bay, Vigo Village  
Gravesend

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**TO ALL MEMBERS OF THE COUNCIL:** You are hereby summoned to attend a meeting of Vigo Parish Council for the purposes of transacting the following business:

## **AGENDA FOR THE MEETING OF VIGO PARISH COUNCIL**

**To be held on Thursday 10<sup>th</sup> April 2025, 7.30pm, in Vigo Village Hall**

- 1) To receive Apologies for Absence
- 2) To receive Declarations of Interest from Council Members (if any)
- 3) Questions from the press & public\*
- 4) Borough & County Councillor representative reports
- 5) Reports from Kent Police
- 6) To approve the minutes of the Full Parish Council Meeting held on 13<sup>th</sup> March 2025.
- 7) To discuss matters arising from previous minutes, not otherwise on the agenda \*\*
- 8) Services (grounds maintenance, grass cutting, tree surgery)
- 9) To discuss the tree work to the rear of Highview (Harvel Road)
- 10) Gardening contract update on work
- 11) Planning:
  - Tree Preservation Orders
    - None at time of agenda publication
  - Full Planning Applications
    - 39 Admers Wood: erection of single storey front extension (20250207)
    - 154 Highview: erection of single storey rear extension (20250206)
  - Covenant Applications:
    - 15 Ferndown: new windows
  - Any other planning matters to include:
    - Enforcement Issues
- 12) Covenant breaches, enforcement of restrictive covenants & properties in disrepair
- 13) To note any update on issues being with by the Parish Council solicitor
  - Tree damage (vandalism)
  - Covenant breach
- 14) To discuss any requests from and matters regarding residents.
- 15) The Bay:
  - to include update on meeting held with KMP (Managing Agents)
- 16) To discuss and Gravesham Borough Council issues and / or Kent Highways issues
  - To include noting details of the Solar Together Project
- 17) Street Lighting

- 18) Councillor Patches.
- 19) To receive an update and discuss any play area issues (play park & ballpark)
  - To note grant application made to Awards for All
- 20) Community Warden: to receive an update on the proposed contract
- 21) To agree the re-design of the No Parking signs for Waterlow Road
- 22) To note the arrangements for the Annual Parish Meeting in April & the Parish Council Annual Report
- 23) To note and agree the draft Memorial Bench Policy
- 24) To note the insurance / subsidence issue (Highview)
- 25) To receive an update on the Pop-Up Café
- 26) To discuss No Mow May / Bloom in June and agree areas to be left un-mown
- 27) To note discussions held with Driving Miss Daisy
- 28) Finance:
  - To note any payments made, payments due & income received.
  - To note actual vs budget spend for the period ended 31.03.25 & the associated bank reconciliation for the same period.
  - To note the arrangements and timetable for the AGAR
  - To note and consider a Grant Application from The Repair Cafe
  - Any other finance issues / Responsible Financial Officers report.
- 29) To receive the Chairs announcements
- 30) To receive the Clerks report and note correspondence received
- 31) Training
- 32) Reports from other organisations
  - To note the date of the next Trosley Country Park Liaison Group Meeting
- 33) Working Party Reports: None received at time of agenda publication.
- 34) Any other urgent business (at the Chair's discretion)  
(Information only, no motions may be proposed, or decisions taken under this item).

*Joanne Glass*  
**The Parish Clerk (dated 6<sup>th</sup> April 2025)**

\* (Standing Orders state that the Public Session will only take place for 15 minutes, with a member of the public having a maximum of FIVE minutes to discuss their query. Councillors are not obliged to respond to questions during the meeting).

\*\* (Information only, no motions proposed, or decisions taken under this item)