



Vigo Parish Council

Vigo Village Hall
The Bay, Vigo Village
Gravesend
Kent DA13 0TD
Tel: 01732 823337
Email: clerk@vigo-pc.gov.uk
Web: www.vigo-pc.gov.uk

AGENDA FOR THE MEETING OF VIGO PARISH COUNCIL To be held on Monday 19th JANUARY 2026, 8.00pm, in Vigo Village Hall

TO ALL MEMBERS OF THE COUNCIL: You are hereby summoned to attend a meeting of Vigo Parish Council for the purposes of transacting the following business:

- 1) To receive Apologies for Absence
- 2) To receive Declarations of Interest from Council Members (if any)
- 3) Questions from the press & public*
- 4) Borough & County Councillor representative reports
- 5) Reports from Kent Police
- 6) To approve the minutes of the Full Parish Council Meeting held 15th December 2025.
- 7) To discuss matters arising from previous minutes not otherwise on the agenda **
- 8) Services (grounds maintenance, grass cutting, tree surgery)
- 9) Planning:

Tree Preservation Orders

- 20260049: 34 Timberbank: 1 x Oak (pollard and removal 1 x limb).

Full Planning Applications

- None at time of agenda publication.

Covenant Applications:

- None at time of agenda publication.

Any other planning matters to include:

- Enforcement Issues

- 10) Covenant breaches, enforcement of restrictive covenants & properties in disrepair (to include discussion on how to deal with properties in disrepair moving forward)
- 11) To discuss any requests from and matters regarding residents
- 12) To discuss and agree a response to Lauren Sullivan (MP) survey on bus services
- 13) The Bay
- 14) To discuss and Gravesham Borough Council issues and / or Kent Highways issues

- 15) Flytipping
- 16) Winter Maintenance: to discuss the Parish Council responsibility regarding ice and snow and agree a formal statement for publication.
- 17) To receive an update on Gravesham Borough Council's Pride in Place fund
- 18) Street Lighting
- 19) To receive an update and discuss any play area issues (play park & ballpark)
- 20) To discuss the proposed precept and budget figures for 2026/2027 put forward by the Finance Working Party (final Council Tax Base now received)
- 21) Finance:
 - To note any payments made, payments due & income received
 - To note actual vs budget spend to 31.12.25 and associated bank reconciliation
 - Any other finance issues / Responsible Financial Officers report
- 22) To receive the Chairs announcements
- 23) To receive the Clerks report and note correspondence received
- 24) Training
- 25) Reports from other organisations
 - KALC Gravesham Group
- 26) Working Party Reports:
To agree the covenant survey amended by Cllr Haslem / the Clerk
To agree date for next Covenant working party meeting
To agree next steps for Tree Maintenance working party
- 27) Any other urgent business (at the Chair's discretion)
(Information only, no motions may be proposed, or decisions taken under this item).

CLOSED SESSION

Pursuant to Section 1 (2) of the Public Bodies (admission to meetings) Act 1960, that due to the confidential nature of the next item, the public and press will be asked to leave the meeting.

- 28) To receive an update on matter being dealt with by the Parish solicitor (covenant breach).

Joanne Glass
The Parish Clerk (dated 14th January 2026)

* (Standing Orders state that the Public Session will only take place for 15 minutes, with a member of the public having a maximum of FIVE minutes to discuss their query. Councillors are not obliged to respond to questions during the meeting).

** (Information only, no motions proposed, or decisions taken under this item)