



Vigo Parish Council

Vigo Village Hall
The Bay, Vigo Village
Gravesend
Kent DA13 0TD
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AGENDA FOR THE MEETING OF VIGO PARISH COUNCIL **To be held on Monday 16th FEBRUARY 2026, 8.00pm, in Vigo Village Hall**

TO ALL MEMBERS OF THE COUNCIL: You are hereby summoned to attend a meeting of Vigo Parish Council for the purposes of transacting the following business:

- 1) To receive Apologies for Absence
- 2) To receive Declarations of Interest from Council Members (if any)
- 3) To note resignation of Cllr Cottam
- 4) Questions from the press & public*
- 5) Borough & County Councillor representative reports
- 6) Reports from Kent Police
- 7) To approve the minutes of the Full Parish Council Meeting held 19th January 2026
- 8) To discuss matters arising from previous minutes not otherwise on the agenda **
- 9) Services (grounds maintenance, grass cutting, tree surgery, and gardening update)
- 10) Planning:
 - Tree Preservation Orders
 - 20260171: 136 Timberbank: 1 x Oak (removal)
 - Full Planning Applications
 - None at time of agenda publication.
 - Covenant Applications:
 - None at time of agenda publication.
 - Any other planning matters to include:
 - Enforcement Issues

- 11) Covenant breaches, enforcement of restrictive covenants & properties in disrepair
- 12) To note provisional covenant survey results and agree to refer the results to the Covenant Working Party for an interim report.
- 13) To discuss any requests from and matters regarding residents
- 14) To discuss issues with leasehold parking spaces and sale of properties

- 15) The Bay
- 16) To discuss and Gravesham Borough Council issues and / or Kent Highways issues
- 17) To discuss Pride in Place application with regard to ownership of The Bay
- 18) Street Lighting
- 19) To receive an update and discuss any play area issues (play park & ballpark)
- 20) Finance:
 - To note any payments made, payments due & income received
 - To discuss Clerks proposal to purchase specialist accounting software (Scribe)
 - Any other finance issues / Responsible Financial Officers report
- 21) To receive the Chairs announcements
- 22) To receive the Clerks report and note correspondence received
- 23) Training
- 24) Reports from other organisations
- 25) Working Party Reports:
To agree date for next Covenant working party meeting
To agree next steps for Tree Maintenance working party
- 26) Any other urgent business (at the Chair's discretion)
(Information only, no motions may be proposed, or decisions taken under this item).

CLOSED SESSION

Pursuant to Section 1 (2) of the Public Bodies (admission to meetings) Act 1960, that due to the confidential nature of the next item, the public and press will be asked to leave the meeting.

- 27) To receive an update on matter being dealt with by the Parish solicitor (covenant breach).

Joanne Glass
The Parish Clerk (dated 11th February 2026)

* (Standing Orders state that the Public Session will only take place for 15 minutes, with a member of the public having a maximum of FIVE minutes to discuss their query. Councillors are not obliged to respond to questions during the meeting).

** (Information only, no motions proposed, or decisions taken under this item)