



Vigo Parish Council

Vigo Village Hall
The Bay, Vigo Village
Gravesend

Kent DA13 0TD

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AGENDA FOR THE MEETING OF VIGO PARISH COUNCIL

To be held on Monday 18th May 2026, 8.30pm, in Vigo Village Hall

TO ALL MEMBERS OF THE COUNCIL: You are hereby summoned to attend a meeting of Vigo Parish Council for the purposes of transacting the following business:

- 1) To receive Apologies for Absence
- 2) To receive Declarations of Interest from Council Members (if any)
- 3) Questions from the press & public*
- 4) Borough & County Councillor representative reports
- 5) Reports from Kent Police
- 6) To approve the minutes of the Full Parish Council Meeting held 20th April 2026
- 7) To discuss matters arising from previous minutes not otherwise on the agenda **
- 8) Services (grounds maintenance, grass cutting, tree surgery, and gardening update)
- 9) Planning:

Tree Preservation Orders

- 20260431: Oak Lodge, Harvel Rd. Reduce height and spread of Hornbeam
- 20260463: 146 Timber Bank: removal of oak tree

Full Planning Applications

- 20260414: 22 Admers Wood: erection of front / side storey extension and porch with roof lights
- 20260393: 6 Bramble Bank: erection of single storey side / rear extension and installation of roof light and change to fenestration.

Covenant Applications:

- 53 Timberbank: retrospective approval sought for summer house
- 16 Timberbank: covenant approval sought to erect barrier to the front
- 7 The Coppice: covenant approval sought for new front door and to paint garage door

- 10) To discuss the Gravesham Local Plan and agree if any objections should be made to specific site allocations.
- 11) Covenant breaches, enforcement of restrictive covenants & properties in disrepair
- 12) To adopt a Parish Council IT Policy
- 13) To discuss any requests from and matters regarding residents

- 14) To note and agree request to hire village green
 - 15) To agree request for school PTFA to advertise summer fair on community land
 - 16) The Bay
 - 17) To discuss and Gravesham Borough Council issues and / or Kent Highways issues
 - 18) To receive an update on the Pride in Place funding application
 - 19) Street Lighting
 - 20) To receive an update and discuss any play area issues (play park & ballpark)
 - 21) Finance:
 - To note any payments made, payments due & income received
 - To note the quote for specialist cyber-insurance
 - To discuss and agree annual percentage increase for grounds contract
 - To note and agree quote for Annual Report printing costs
 - Any other finance issues / Responsible Financial Officers report
 - 22) To receive the Chairs announcements
 - 23) To receive the Clerks report and note correspondence received
 - 24) Training
 - 25) Reports from other organisations
 - 26) Working Party Updates:
 - Woodland Management Working Party
 - Covenant Working Party
 - Parking Working Party
 - 27) Any other urgent business (at the Chair's discretion)
(Information only, no motions may be proposed, or decisions taken under this item).
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CLOSED SESSION

Pursuant to Section 1 (2) of the Public Bodies (admission to meetings) Act 1960, that due to the confidential nature of the next item, the public and press will be asked to leave the meeting.

- 28) To receive an update on matter being dealt with by the Parish solicitor (covenant breach)
- 29) To note advice from Electoral Services regarding co-option
- 30) To note ICO advice regarding data access.

Joanne Glass

The Parish Clerk (dated 13th May 2026)

* (Standing Orders state that the Public Session will only take place for 15 minutes, with a member of the public having a maximum of FIVE minutes to discuss their query. Councillors are not obliged to respond to questions during the meeting).

** (Information only, no motions proposed, or decisions taken under this item)