



Vigo Parish Council

Vigo Village Hall
The Bay, Vigo Village
Gravesend

Kent DA13 0TD

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AGENDA FOR THE MEETING OF VIGO PARISH COUNCIL

To be held on Monday 20th July 2026, 8.00pm, in Vigo Village Hall

TO ALL MEMBERS OF THE COUNCIL: You are hereby summoned to attend a meeting of Vigo Parish Council for the purposes of transacting the following business:

- 1) To receive Apologies for Absence
- 2) To receive Declarations of Interest from Council Members (if any)
- 3) Questions from the press & public*
- 4) Borough & County Councillor representative reports
- 5) Reports from Kent Police
- 6) To approve the minutes of the Full Parish Council Meeting held 15th June 2026.
- 7) To discuss matters arising from previous minutes not otherwise on the agenda **
- 8) To co-opt a person to fill the current vacancy on Vigo Parish Council
- 9) Declaration of Pecuniary Interest forms – to complete forms provided
- 10) Services (grounds maintenance, grass cutting, tree surgery, and gardening update)
- 11) To note responses from GBC regarding village wide tree survey
- 12) Wildflower verge management
- 13) Planning:

Tree Preservation Orders

- 20260655: 97 Timberbank: Crown lift and thinning (25%) of Hornbeam
- 20260615: 171 Highview: 30% crown reduction of Hornbeam
- 20260593: 30 Timberbank: reduction of Silver Birch (top 1/3)
- 20260699: 144 Timberbank: reduction of Oak Tree x 2

Full Planning Applications

- 20260520: 28 Timberbank: Application for Proposed Lawful Development Certificate; installation of dropped kerb and driveway.

Covenant Applications:

- 132 Highview: installation of a driveway
- 197 Highview: change of garage door

- 14) Covenant breaches, enforcement of restrictive covenants & properties in disrepair

- 15) Gravesham local plan consultation, to note new consultation period and formally agree a Parish response to the Strategic Housing Land Availability Assessment
- 16) To note the confirmed option for the Kent and Medway Local Government Reorganisation
- 17) To discuss any requests from and matters regarding residents
- 18) To discuss Forest School enquiry
- 19) To discuss antisocial behaviour in the village
- 20) To receive an update on the provision of Community Warden in Vigo
- 21) To note successful Clerks appraisal and agree spine point increase (as per contract).
- 22) To discuss the encroachment of Parish Council land to the rear of Highview
- 23) The Bay
- 24) To discuss and Gravesham Borough Council issues and / or Kent Highways issues
- 25) Flytipping
- 26) To discuss items to be added to the Highways Improvement Plan
- 27) To receive an update on the Pride in Place funding application
- 28) Street Lighting
- 29) Ball Park – to discuss concerns from the school and additional CCTV coverage
- 30) Playpark – to note latest inspection report and associated costings
- 31) Finance:
 - To note any payments made, payments due & income received
 - To consider agreement of costs to transfer financial information into Scribe
 - Any other finance issues / Responsible Financial Officers report
- 32) To receive the Chairs announcements (to include discussion on emails and Parish Council communications)
- 33) To receive the Clerks report and note correspondence received
- 34) Pop Up Café update
- 35) Training
- 36) Reports from other organisations
- 37) Working Party Updates: to note meeting dates set
- 38) Any other urgent business (at the Chair's discretion)
(Information only, no motions may be proposed, or decisions taken under this item).

CLOSED SESSION

Pursuant to Section 1 (2) of the Public Bodies (admission to meetings) Act 1960, that due to the confidential nature of the next item, the public and press will be asked to leave the meeting.

- 39) To receive an update on matter being dealt with by the Parish solicitor (covenant breach)

Joanne Glass

The Parish Clerk (dated 15th July 2026)

* (Standing Orders state that the Public Session will only take place for 15 minutes, with a member of the public having a maximum of FIVE minutes to discuss their query. Councillors are not obliged to respond to questions during the meeting).

** (Information only, no motions proposed, or decisions taken under this item)